

RESOURCE HIRE AND STATIONERY INFORMATION LETTER

O'CONNOR RESOURCE CENTRE CATHOLIC COLLEGE SALE 2009

Dear Parents and Students,

For all students attending Catholic College Sale, there exists a Resource Hire Scheme. This provides all text books, (including dictionaries, atlases, etc.) and extends to the class use of tubs of specialist books and certain networked software. This scheme, however, does not provide stationery and student workbooks. Students must purchase their own, as indicated in this letter.

Stationery Procedure:

- Stationery orders will be made up by
CJ Officechoice, 150 Raymond Street, Sale, Ph. 51446151
- If you decide to purchase your stationery from CJ Officechoice, you will need to do one of the following by **no later than Friday 21st November, 2008:**
 - * deliver the Stationery List to CJOfficechoice
 - OR * return the Stationery List to the college
- Stationery orders will be ready for collection from St. Mary's Hall, Macalister Street, Sale on Thursday 22nd January, Friday 23rd January and Monday 27th January 2009 between the hours of 9.00am – 4.30pm.
- Payment can be made by cash, cheque or credit card and must be made at the time of collection. No eftpos available.